

**APPLICATION FORM FOR OBTAINING RE-EXPORT OF  
CAPITAL GOODS UNDER STP /EHTP SCHEME**

**Note:** (1) Refer the General instructions and terms & Conditions of the Export & Import Policy 2002-2007 (As amended up to 31.3.2003) and Hand Book of Procedures (Vol.1) 2002-2007 (As amended upto 31.3.2003 before filling up the application).  
(2) Proforma Invoice and Technical literature of the item(s) in 3-sets (Re-Export Invoice).  
(3) Please submit the application complete in all respect.

We, M/s. \_\_\_\_\_ have imported the Capital Goods from M/s. <complete name & address of the supplier with country name>, on outright purchase / lease / loan /free of cost and the same equipment or part thereof is to re-exported or returned due to completion of project or bond period / repair or replacement of the same by the manufacturer which was cleared at <name of the port>. All the relevant documents related to import of said equipment is enclosed in 3-sets for ready reference. The details are furnished as below:

**1 Name & Address of the Unit:**

Registered Office : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Unit's Location : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2 Category:** : STP / EHTP

**3 Govt. of India Approval Details:** : \_\_\_\_\_  
(Reference No. & Date) \_\_\_\_\_

**4 Amendment to LoP, if any,** : 1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_

**5 Legal Agreement date** : \_\_\_\_\_

**6 Import Export Code (IEC)** : \_\_\_\_\_

<b>7 Customs Bonded Warehouse Licence details:</b>			
	Reference No.	Date	Valid upto
a)			
b)			
c)			

Issue No.	Revision No.	Date of Issue	Page No.	Approved by Director
02	00		1 of 5	

8 Full Address of jurisdiction Central Excise & Customs Office: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**10 C.G. Import - Export Approval details:**

a)	C.G. Import Limit as per LoP	Rs.
b)	Enhanced amount of C.G. Import limit, if any	Rs.
c)	Total Import Approval Limit after enhancement <b>(c)=(a)+(b)</b>	Rs.
d)	Import made by the unit till this request	Rs.
e)	Re-export done by the unit till date	
f)	Current request for Re-export	Rs.
g)	Total Re-export including current request <b>(g)=(e)+(f)</b>	
h)	Balance Limit including current request <b>(h)=(c)-(d)+(g)</b> (Detailed statement enclosed as per format)	Rs.

**11 Details of the Capital Goods required to be Re-exported:**

	Description of item(s)	CIF Value	Re-Export Invoice No.& Date (Duly signed by supplier)	Supplier's Name & Address
i)				
ii)				

**12 Nature of C.G. proposed for Re-export:**

NEW	YES	NO	
SECOND HAND	YES	NO	
<i>(In case of Second Hand C.G., Chartered Engineer's Certificate duly certified by the unit)</i>			
Outright Import	YES	NO	
Deemed Import	YES	NO	
Loan Basis	YES	NO	
Free of Cost	YES	NO	
Lease Basis	YES	NO	
High Sea Sale	YES	NO	

**13 Justification for Re-export of Item(s)**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

14 Whether the unit has submitted the Monthly :  
 quarterly / C.A. certified Annual Reports etc. YES NO  
 regularly

15 Service charges for the current financial : YES NO  
 year :is paid

Issue No.	Revision No.	Date of Issue	Page No.	Approved by Director
02	00		2 of 5	

**DECLARATION / UNDERTAKING**

- 1 I/We hereby declare that the particulars and statements made in this application are true and correct to the best of my/our knowledge and belief, and nothing has been concealed or held thereafter.
- 2 I/We fully understand that any information furnished in the application if proved incorrect or false will render me/us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.
- 3 I/We undertake to abide by the provisions of the Foreign Trade (Development and Regulation) Act, 1992, the Rules and Orders framed there under, the Import Policy and the Hand Book of Procedures.
- 4 I hereby certify that I am authorized to verify and sign this declaration as per paragraph 9.9 of the Policy.

Place:

Date:

Signature of Authorised Signatory:

Name :

Designation:

Official Address:

Telephone No.:

E-Mail Address:

Issue No.	Revision No.	Date of Issue	Page No.	Approved by Director
02	00		3 of 5	

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STPI Re-export Approval Reference No. \_\_\_\_\_  
Date \_\_\_\_\_

**EVALUATION:**

1	Whether Nexus exists between item(s) proposed for Re-export and the originally Imported as per Approval granted earlier to unit.	_____
2	Reason for Re-export of item(s)	_____
3	Copy of Import Certificate, attested invoice(s) and Bill of Entry alongwith the confirmation of foreign supplier is submitted in 3-sets and in order.	Yes /No
4	Whether the Customs Bonding License is valid to undertake the re-export request.	Yes /No
5	Comment on meeting the export Obligation by the Unit	Yes /No
6	Comment on submission of MPR, QPR and Annual Reports.	Yes /No
7	Service charges or any other dues pending from the Unit	Yes /No
8	Item(s) falls under which provision of EXIM Policy and under the of Para .....	
9	Customs Notification applicable for Re-export of proposed item(s)	

**9 C.G. Import - Export Approval details:**

a)	C.G. Import Limit as per LoP	Rs.
b)	Enhanced amount of C.G. Import limit, if any	Rs.
c)	Total Import Approval Limit after enhancement <b>(c)=(a)+(b)</b>	Rs.
d)	Import made by the unit till this request	Rs.
e)	Re-export done by the unit till date	
f)	Current request for Re-export	Rs.
g)	Total Re-export including current request <b>(g)=(e)+(f)</b>	
h)	Balance Limit including current request <b>(h)=(c)-(d)+(g)</b> (Detailed statement enclosed)	Rs.

**RECOMMENDATIONS:**

The above request of M/s. \_\_\_\_\_  
for re-export of item(s) which was/were procured earlier on outright import/Deemed Import/Free of Cost/Loan/Lease/High Sea Sale basis, has been checked and verified as per the records of the unit and is well within the running balance limit of the unit. Therefore, it is recommended that the Re-export approval may please be granted to the unit for import.

Submitted please.

Signature:  
Name:  
Designation:

Varified by  
<Name>

**To DIRECTOR**

Issue No.	Revision No.	Date of Issue	Page No.	Approved by Director
02	00		4 of 5	

Issue No.	Revision No.	Date of Issue	Page No.	Approved by Director
02	00		5 of 5	