

**APPLICATION FORM FOR OBTAINING SHIFTING OF  
IMPORTED CAPITAL GOODS APPROVAL UNDER STP /EHTP SCHEME**

**Note:** Refer the General Instructions and terms and conditions of the Foreign Trade Policy (1<sup>st</sup> September 2004 to 31<sup>st</sup> March 2009) and Hand Book of Procedures Vol.-1(1<sup>st</sup> September 2004 to 31<sup>st</sup> March 2009) before filling up this application..

(2) Proforma Invoice and Technical literature of the item(s) in 3-sets (Shift Invoice).

(3) Please submit the application complete in all respect.

We, M/s. \_\_\_\_\_ have imported the Capital Goods from M/s. <complete name & address of the supplier with country name>, on outright purchase / lease / loan /free of cost and the same equipment or part thereof is to be shifted to \_\_\_\_\_ due to \_\_\_\_\_, which was cleared at <name of the port>. All the relevant documents related to shifting of said equipment is enclosed in 3-sets for ready reference. The details are furnished as below:

**1 Name & Address of the Unit:**

Registered Office : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Unit's Location : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2 Category:** : STP / EHTP

**3 Govt. of India Approval Details:** : \_\_\_\_\_  
(Reference No. & Date) \_\_\_\_\_

**4 Amendment to LoP, if any,** : 1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_

**5 Legal Agreement date** : \_\_\_\_\_

**6 Import Export Code (IEC)** : \_\_\_\_\_

7 Customs Bonded Warehouse License details:			
	Reference No.	Date	Valid upto
a)			
b)			
c)			

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8 Full Address of jurisdiction Central Excise : \_\_\_\_\_  
& Customs Office: \_\_\_\_\_  
\_\_\_\_\_

10 C.G. Import – Re-export-Re-import-Shift Approval details:

a)	C.G. Import Limit as per LoP	Rs.
b)	Enhanced amount of C.G. Import limit, if any	Rs.
c)	<b>Total Import Approval Limit after enhancement (c)=(a)+(b)</b>	<b>Rs.</b>
d)	Time-to-time import approval granted (d)	<b>Rs.</b>
e)	Current Request for import (e)	<b>Rs.</b>
f)	<b>Time-to-time import approval granted including current request (f) = (d) + (e)</b>	<b>Rs.</b>
g)	Re-export permission granted (g)	<b>Rs.</b>
h)	Current request for re-export (h)	<b>Rs.</b>
i)	<b>Re-export permission granted including Current request for re-export (i) = (g) + (h)</b>	<b>Rs.</b>
j)	Re-import Permission granted (j)	<b>Rs.</b>
k)	Current request for re-import (k)	<b>Rs.</b>
l)	<b>Re-import permission granted including Current request for re-import (l) = (j) + (k)</b>	<b>Rs.</b>
m)	Shift of Capital goods granted (m)	Rs.
n)	Current request for shift of Imported CG (n)	Rs.
o)	<b>Shift of capital goods granted including current request (o) = (m) + (n)</b>	<b>Rs.</b>
p)	Balance Limit including current request (p) = © - (f) + (i) - (l) + (o) (Detailed statement enclosed as per format)	Rs.

11 Details of the Capital Goods required to be Shifted :

	Description of item(s)	CIF Value	Shifting Invoice No. & Date (Duly signed)	Supplier's Name & Address
i)				
ii)				

12 Nature of C.G. proposed for shift :

NEW	YES	NO	
SECOND HAND	YES	NO	
<i>(In case of Second Hand C.G., Chartered Engineer's Certificate duly certified by the unit)</i>			
Outright Import	YES	NO	
Deemed Import	YES	NO	
Loan Basis	YES	NO	
Free of Cost	YES	NO	
Lease Basis	YES	NO	
High Sea Sale	YES	NO	

13 Justification for shift of Item(s)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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- 14 Whether the unit has submitted the Monthly :  
quarterly / C.A. certified Annual Reports etc. YES NO  
regularly
- 15 Service charges for the current financial : YES NO  
year :is paid

**DECLARATION / UNDERTAKING**

- 1 I/We hereby declare that the particulars and statements made in this application are true and correct to the best of my/our knowledge and belief, and nothing has been concealed or held thereafter.
- 2 I/We fully understand that any information furnished in the application if proved incorrect or false will render me/us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.
- 3 I/We undertake to abide by the provisions of the Foreign Trade (Development and Regulation) Act, 1992, the Rules and Orders framed there under, the Import Policy and the Hand Book of Procedures.
- 4 I hereby certify that I am authorized to verify and sign this declaration as per paragraph 9.9 of the Policy.

Place:

Date:

Signature of Authorised Signatory:

Name :

Designation:

Official Address:

Telephone No.:

E-Mail Address:

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